

**NEEDHAM GARDEN CLUB  
BOARD MEETING MINUTES  
APRIL 7, 2020**

Tri-President Jane Lischewski called the meeting to order at approximately 9:35 a.m. Due to the coronavirus pandemic and related orders pertaining to group sizes and recommendations concerning social distancing, the meeting was convened via Zoom. It took an abbreviated format due to limitations associated with using Zoom. The following agenda items were discussed:

1. May 5<sup>th</sup> Board meeting and Board luncheon  
A motion was made to hold the May 5th Board meeting via Zoom, and to cancel the Board luncheon which had been scheduled to take place on the same date. Said motion passed.
2. May 19<sup>th</sup> Annual Luncheon at Needham Golf Club  
It was determined that the arrangement with Needham Golf Club is an agreement without a signed contract, and thus there is no formal cancellation or refund policy. Following discussion, in which it was agreed to try to postpone the luncheon until the Fall, a motion was made to defer the Annual Luncheon to another date, with the expectation that Needham Golf Club would keep the deposit and that the garden club would reschedule with them. Said motion passed. Cathy F will be asked to get in touch with the Needham Golf Club about postponing and rescheduling.
3. May 30<sup>th</sup> Plant Sale  
Following discussion, a motion was made not to hold the club's traditional plant sale this year. Said motion passed. Following further discussion, a motion was made to hold a club 'Plant Day', on May 30<sup>th</sup>, during which members could swap plants in a format consistent with whatever social distancing or other guidelines may be in effect at that time. Said motion passed. This event is not a fundraiser and participation will be voluntary.
4. June 9<sup>th</sup> Board meeting  
Following discussion, it was agreed that a decision concerning whether to hold this meeting in person or remotely would be made at a later time.
5. Collection of 2020-2021 dues  
Following discussion, it was agreed that the Membership Committee will send an email to members about collecting dues and to which committee member(s) checks should be sent, so that a list of who has paid can be kept. Checks will then be forwarded to the Treasurer for deposit. Jane L will follow up with the Membership Committee concerning this.
6. Vote on 2020-2021 Committee Chairs and Co-Chairs  
This vote will take place at the May Board meeting, as it normally does.
7. Scholarship recipient for 2020  
Jane L informed the Board that applications from Needham High School had been received and reviewed, and that the vote to choose from among three suitable applicants was unanimous. Although the recipient's name is not yet known to the Club, Jane was able to share that the student is planning to study environmental studies and public health, and has

experience volunteering to build greenhouses and with removal of invasive plant species. The high school will send the recipient's name and photo at a later date.

Other business:

8. The deadline for the May/June newsletter is April 10.
9. Karen T suggested that a reminder be given to committee chairs that they need to hand off the committee "how-to manuals" to the incoming committee chairs.
10. Carole G informed the Board that the workshop at Elm Bank, originally scheduled for May 12, has been rescheduled for September 8.
11. Members were reminded to send their Art in Bloom invoices to Martha for reimbursement.
12. Lyn J stated that at present, the fairy garden workshop scheduled for June 2 at her home is still on. She will provide a blurb concerning this for the newsletter.
13. Treasurer's report:  
March began with \$21,088.34 in the checking account and \$280 cash on hand, for a total of \$21,368.34. There was no income for the month, and expenses were \$740.31. At the end of the month, the checking account balance was \$20,348.03, and cash on hand was \$280, for a total of \$20,628.03.

The meeting adjourned at 10:05 a.m.

Respectfully submitted,  
Jane Brand, Recording Secretary

Present: Nancy Agler, Carol Alper, Anne Brain, Jane Brand, Anne Carlson, Amy Cicala, Diana Conroy, Cathie Cummings, Gail Davis, Carole Grosberg, Pat Hession, Lyn Jekowsky, Lynne Jones, Jane Lischewski, Fabienne Madsen, Nina Saltus, Martha Schleck, Karen Taggart, Bonnie Waters and Vivian Weller.