

**NEEDHAM GARDEN CLUB
BOARD MEETING MINUTES**
September 1, 2020
(15 members present)

Co-President Martha Schleck called the meeting to order at 9:34 a.m. The meeting took place over the Zoom platform.

Motions were made to approve the minutes from the June and August Board meetings; said motions passed.

Recording Secretary:

No update other than approval of recent minutes.

Corresponding Secretary:

No update. Bonnie Waters will send a card to Nancy A regarding the birth of her grandson.

Treasurer/Finance Committee:

Outgoing Treasurer Martha Schleck prepared and circulated to the Board the June and July-August Treasurer's Reports.

The June Treasurer's Report reflects the following: June began with \$22,090.03 in the checking account and \$280 cash on hand, for a total of \$23,370.03. Income for the month was \$1,100.00; expenses were \$2,175.00. At the end of the month, the checking account balance was \$21,025.03 and cash on hand was \$280, for a total of \$21,305.03.

The July-August Treasurer's Report reflects the following: July began with \$21,025.03 in the checking account and \$280 cash on hand, for a total of \$21,305.03. Income for the month was \$50.00; expenses were \$159.27. At the end of the month, the checking account balance was \$20,915.76 and cash on hand was \$280, for a total of \$21,195.76.

Martha stated that Nancy A, the incoming Treasurer, will be taking over treasurer duties later this month.

Communications Committee:

Publicity — Gail Davis was thanked for her article concerning the scholarship and recipient. Following discussion, it was agreed that after the October general meeting, featuring a Pecha-Kucha presentation prepared by Lyn Jekowsky, Gail will prepare a write-up concerning the club's virtual programming, with an invitation for interested persons to visit the club's website to view the Pecha-Kucha.

Yearbook — Trish Cruickshank stated that work on the Yearbook is completed, but for the information concerning scheduled events. Because programming for the club, as well as for other organizations for whom the club typically provides programming info, is in limbo due to the pandemic, it was agreed that the pages where specific programming info is usually provided would be left blank, so that information can be filled in later once it is known. A motion was made to complete the Yearbook with the pages reserved for scheduled events to be notated 'TBA'; said motion was approved.

Facebook — Lyn Jekowsky had no updates, but stated that she continues to post information to the club's Facebook page, including about the recent scholarship award. It was noted in

subsequent discussion that a link to the recorded Pecha-Kucha could also be posted to the FB page.

Website — No update.

Community Outreach Committee:

Lynne Jones noted that although Garden Therapy has been scheduled for November at North Hill and April at Wingate, with tentative plans for a Mach session as well, these plans are on hold due to the pandemic.

Cathie Cummings noted that with the library closed there are no plans for providing flowers for the library, but raised the issue of providing a seasonal arrangement for the urns, possibly mums. With respect to Noyes Garden, Cathie thanked those who had been watering and taking care of the garden during the summer. Following discussion, a motion was made to send the Bakers, who have generously permitted the club to use their water for the garden, a Volante Farms gift certificate in the amount of \$50; said motion was approved. Cathie will obtain and send the gift certificate along with a thank you note later this month. There was also discussion about adding native plants to Noyes Garden. Jane L shared that she had recently submitted an application for a grant which, if approved, might be used to fund the purchase of native plants.

Flower Arranging Committee:

Lyn Jekowsky stated that the committee will be holding the floral arranging workshop, originally planned for September 8 at Elm Bank, virtually via Zoom. The workshop is scheduled for September 8 at 10:00 a.m. Debbie Kraft will lead the workshop; it will be free and open to anyone wishing to participate. Participants must provide their own container, floral material and accessories. Another notice concerning this workshop will be emailed to club members, confirming the time and providing the relevant Zoom link.

Lyn also reminded the Board that the September 15 general meeting would feature a Pecha-Kucha walk through members' gardens, following the business portion of the meeting.

Horticulture Committee:

Terry Luskin noted that the committee hopes to provide additional information to members concerning virtual educational events.

Hospitality Committee:

Cathy Flaherty stated there were no updates, other than the secure storage of coffee hour supplies at her home.

Membership Committee:

No update. Trish C noted that the club currently has 62 full members and 13 associate members.

Newsletter Committee:

Carol Alper was thanked for her preparation of the September/October newsletter. She expressed her disappointment that there was not more content, but this was unavoidable given the pandemic's curtailment of club activities which would normally have been featured. She stated that the deadline for submissions for the November/December newsletter is October 10th.

Nominating Committee:

No update.

Program Committee:

Bonnie Waters noted that a decision would need to be made about programs for 2021, i.e., whether and how they might be held. It was agreed that this topic would be revisited in November.

Ways and Means Committee:

No update.

Old Business:

None.

New Business:

1. Martha mentioned that adding a Tri-Chair to the Ways & Means Committee was felt to be especially important for 2021, when it is hoped that the Wreath and Arrangement Sale will resume. Diana stated her belief that help would be especially useful with respect to publicity for the event. Discussion briefly ensued about publicity for the event; it was agreed that further discussion could be tabled until next year. It was suggested that the Committee look within its current members for a candidate for Tri-Chair, and communicate any prospective candidates to the Nominating Committee when it begins its work in January.
2. Trish noted that the Horticulture Committee normally organizes a seed and plant swap at the October general meeting, and suggested that this be done outdoors on a date in October, at which time members could gather outdoors while social distancing for the swap and enjoy some social time. On further discussion, it was suggested that the October Board meeting be held in-person and outdoors at the Carleton Pavilion at the DeFazio complex, possibly starting a bit later, with the seed and plant swap to follow. Trish will look into reserving the pavilion for October 6; October 13 was suggested as a rain date.

Following a motion, voted on and passed, the meeting adjourned at 10:35 a.m.

Respectfully submitted,
Jane Brand, Recording Secretary

Present: Carol Alper, Jane Brand, Anne Carlson, Diana Conroy, Trish Cruickshank, Cathie Cummings, Gail Davis, Cathy Flaherty, Pat Hession, Lyn Jekowsky, Lynne Jones, Jane Lischewski, Terry Luskin, Martha Schleck, Bonnie Waters.